

**MINUTES OF THE JOINT WORK SESSION**

**CASTRO VALLEY SANITARY DISTRICT**

**AND ORO LOMA SANITARY DISTRICT**

**HELD ON NOVEMBER 6, 2003**

**[1. Call to order.]**

The Joint Work Session of the Board of Directors of the Castro Valley Sanitary District and Oro Loma Sanitary District, conducted at Oro Loma Sanitary District, 2600 Grant Avenue in San Lorenzo, was called to order at 6:00 p.m. by President Landis for the Oro Loma Sanitary District Board of Directors and President Waespi for the Castro Valley Sanitary District Board of Directors.

**[2. Roll Call.]**

CVSD Directors: Akagi, Elkaim, Francis, Johnson, Waespi

OLSD Directors: Crowle, Dias, Kerr, Landis, Sidari

Staff in attendance:

CVSD: Roland Williams, Anthony Varni, CVSD Counsel

OLSD: Mike Cameron, Mike Cortez, Ed Heuer, Seyed Moeel

Others in attendance:

Tim McGowan, Lou Filipovich, Public

**[3. General Public.]**

Mr. Filipovich, who lives within the Oro Loma Sanitary District service area spoke on various topics concerning public trust.

**[4. Update on Capacity Restoration Project.]**

OLSD General Manager Mike Cameron presented background and project specific information using a computer generated presentation. Attached is a copy of the slides presented to both Boards. Manager Cameron stated the purpose of the presentation is to familiarize the Boards with the contemplated project. It was stated the project planning began in December of 1999 with a preliminary study of the plant's capacity which determined the dry weather capacity is 15 MGD instead of 20 MGD as the plant was originally designed. Manager Cameron continued through a brief history of events from 1999 to October 2003 where 95% of plans have been produced for the plant restoration. Total cost for the capacity restoration project is estimated at \$27 million.

**[5. Discussion of General Plan for the Capacity Restoration Project.]**

Manager Cameron reviewed each major element of the project in detail and expressed cost estimates for such. Related projects, which are in progress, were also mentioned. Those projects include gas filtration, a plant water system, sludge line, primary clarifiers and grit removal system modifications. Total estimated cost for these projects is \$1.1 million.

Manager Cameron stated the next step is for each Board of Directors to approve the project at their earliest Board meeting; agree, in writing, to a cost sharing of the project; go to bid in January of 2004 and; both Boards to have financing in place by June of 2004.

Comments and questions were asked by various Board members and all concurred they had an understanding of the project and the cost estimates for the work contemplated.

**[6. Discussion of financing of the Capacity Restoration Project.]**

Manager Cameron expressed it is important to have funds available from each District for the project based on its prorated share or other factors. Manager Williams and the CVSD Board stated funds will be obtained for the project, which is anticipated not to exceed \$6 million, by either payment from reserves or debt financing. CVSD stated that it is exploring various funding methods at this time but confirmed it will have its portion of the costs by the schedule presented. OLSD President Landis stated OLSD will also have its funding for the project according to the schedule.

**[7. General Public.]**

There were no items from the public.

**[8. Staff/Directors Comments.]**

There were no comments.

**[9. Adjournment.]**

There being no further business to come before the Boards, the meeting was adjourned at approximately 8:50 p.m..

Respectfully submitted,

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Daniel M. Akagi,  
Secretary of the Sanitary Board