

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
CASTRO VALLEY SANITARY DISTRICT
HELD ON MARCH 15, 2005**

[1. Call to order and Roll Call, Pledge of Allegiance.]

The special meeting of the Board of Directors of the Castro Valley Sanitary District was called to order by President Akagi at 6:30 p.m., Tuesday, March 15, 2005 at the District Office. The Pledge of Allegiance was led by President Akagi.

ROLL CALL:

PRESENT: DIRECTORS Daniel Akagi, Harry Francis, Ralph Johnson, Timothy McGowan,
and Dennis Waespi

ABSENT: None

LATE: None

Staff in attendance:

Roland Williams, General Manager

Others in attendance are listed on the attached attendance sheet.

[2. Items from the public.]

There were no items from the public.

[3. Community Advisory Committee (CAC) Guidelines.]

Manager Williams reported all appointees have been contacted and are planning to attend the first CAC meeting scheduled for 6:00 p.m. on March 16, 2005. One of the appointees will not be able to serve on the committee as they live in an area of Castro Valley which is not in the District boundary. The agenda for the first meeting was reviewed including the proposed guidelines for the organization of the committee. The Board did not have any exceptions to the guidelines. Manager Williams also presented a list of goals for the committee to consider. Board members added goals to the list that it would like the committee to consider. Anthony Graves, CAC appointee, suggested a few items to the list of goals for consideration. Manager Williams is to update the list to the CAC meeting.

[4. Adjournment to Closed Session (one item).]

A motion was made to adjourn to Closed Session to conduct the annual evaluation of the General Manager by Member Waespi, seconded by Member Francis, and passed on a 5 - 0 vote.

[A. A motion was made by Member Francis, seconded by Member McGowan and passed on a 5 - 0 vote to reconvene to open meeting and report on any action taken in Closed Session.]

President Akagi stated the Board conducted an evaluation of the General Manager. The results of the evaluation concluded with the Board directing a 8.5% merit increase and a 2.5% cost of living increase to the current General Manager's salary effective April 1, 2005. The General Manager thanked the Board for their consideration and reported that performance indicators will be provided to the Personnel Committee at the next meeting scheduled for April 20, 2005. The Board is to consider an amendment to the General Manager employment contract at the next regular Board Meeting scheduled for April 12, 2005.

[5. Miscellaneous Comments from Board Members and Staff.]

Manager Williams reported he attended an Alameda County Municipal Advisory Committee to hear the County's housing unit plan. The District is following the process as it may have an impact on solid waste and wastewater service. He also stated that the District was contacted by Supervisor Nate Miley's office concerning the Castro Valley farmer's market.

Member Francis mentioned he enjoyed the Waste Management of Alameda County, Inc. driver's appreciation lunch held on March 16, 2005. He also stated that the skate board park is continuing to progress and wondered how CVSD will assess fees for a required new bathroom facility. Manager Williams stated it depends on several factors the District will need to consider when application is made.

Member Waespi stated he attended a meeting where StopWaste.org presented information concerning waste diversion rates for Alameda County. A copy of the spreadsheet was given to the Board for their information. Manager Williams stated the District is currently assessing the diversion rates, the trends, and where improvements can be made in its plans and programs.

[6. Adjournment of Meeting.]

There being no further business to come before the Board, Member Johnson made a motion, seconded by Member Francis, to adjourn the meeting at 8:45 p.m. by President Akagi.

Respectfully submitted,

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Dennis M. Waespi,
Secretary of the Sanitary Board

