



MEMORANDUM TO: Community Advisory Committee
FROM: Staff
SUBJECT: Aug. 3, 2005 Community Advisory Committee (CAC) Meeting Minutes
DATE: August 12, 2005

Present: Administrative Technician Naomi Yee of Castro Valley Sanitary District; CAC members: Robert Craig, Wanda Davis, Peter Fong, Anthony Graves, Gail Waiters

Absent: Aileen Chong-Jeung, Mary Hayashi, Lucille Lorge, Gary Wolff

1. ***[Call to Order]***
The meeting was called to order at 6:23 p.m. No members of the public were in attendance.
2. ***[Items from the Public]***
There were no items from the public.
3. ***[Minutes of July 13, 2005 CAC Meeting]***
Minutes of the July 13, 2005 CAC meeting were reviewed and approved by the Committee.
4. ***[Community Development Project Grant Allocation Action Plan]***
 - A. ***Average ranking of each applicant***
Members shared their evaluation scores of each applicant, scores were averaged, and a rank was given based on the average. Applicants were as follows:
Name of Applicant
 1. Music for Minors II
 2. Castro Valley Arts Foundation
 3. Keep Castro Valley Beautiful
 4. Cub Scouts Pack 708
 5. Castro Valley Adult School
 6. Hayward Area Rec. and Park District
 7. Regional Parks Foundation
 8. "Beautiful Castro Valley"
 9. Christmas in April
 10. Castro Valley Youth Soccer League
 11. Row Chabot
 12. Andrew Uransa
 13. C.V. Challenge Soccer League

B. Top Ranked Applicants Discussed

The Committee unanimously agreed to proceed with discussion of the highest-ranked applicants.

With respect to Row Chabot, members felt the project appeared well-organized, with a good breakdown of finances, including other sources of funding. Other members felt that although the presentation was excellent, the actual project was not as in need of funding as the others. Some members felt the project was focused towards a small percentage of the population, compared to some of the other projects that would affect more people. The Committee felt that the project would continue regardless of the amount allocated from this particular grant, but agreed that an allocation of a small amount was still worthwhile.

Concerning the Adult School, some of the Committee did not feel the program presented was as innovative as other projects, whereas other members appreciated what the School was teaching their adults with disabilities. The Committee felt that the amount requested was in excess, but agreed that a smaller allocation would be appropriate.

Regarding Christmas in April, most of the Committee felt that the projects had good benefits for the community, but that the recipients from the grant would need to be within District boundaries. The Committee also agreed that the amount requested would not be met due to the other higher ranked applicants, but was deserving of a partial allocation.

C. Allocation Recommendations

The following is the recommendation from the Committee, totaling \$30,000.00:

<u>Name of Applicant</u>	<u>Amount Recommended</u>
Castro Valley Arts Foundation	\$6,500
Music for Minors II	\$7,000
Cub Scouts Pack 708	\$5,000
Christmas in April	\$4,000
Castro Valley Adult School	\$5,000
Row Chabot	\$2,500

The Committee agreed that some form of reporting should be established for quality assurance and quality control of the funding. It was determined that formal invitations would not be extended to any of the applicants for the August 10th regular meeting, because the Committee did not feel it necessary to acquire any additional information.

5. [Miscellaneous Comments from Committee and Staff]

There were no miscellaneous comments.

6. [Adjournment]

Meeting was adjourned at 8:00 p.m.

cc: Public Relations Committee

