



MEMORANDUM TO: Community Advisory Committee
FROM: Roland Williams, General Manager
SUBJECT: June 13, 2007 Community Advisory Committee (CAC) Meeting Minutes
DATE: June 28, 2007

Present: CVSD Staff: Roland Williams, General Manager; CAC Members: Chair Gary Wolff, Vice Chair Anthony Graves and Members Dave Sadoff, Aileen Chong-Jeung, Wanda Davis and Peter Chroman. Bianca Delgado was in attendance as a member of the public and acting as recording secretary.

Absent: Lucille Lorge.

1. *Call to Order*

The meeting was called to order at 6:10 p.m. by Chair Wolff.

2. *Items from the Public*

No items from the public

3. *March 14, 2007 CAC Meeting Minutes*

Minutes of the March 14, 2007 CAC meeting were reviewed and approved by the Committee.

4. *Wastewater Treatment Plant Capacity Restoration Project*

Manager Williams stated the project is officially complete and a dedication and ribbon cutting ceremony was held on Saturday, June 2, 2007. A few CAC members attended the event and toured the facility. A DVD showing a time-lapse of the construction activities was presented to the Committee. Staff also distributed items that were given away at the event for the Committee's use. The Committee stated they were impressed with the presentation and the successful completion of the project.

5. *Lateral Replacement Grant program.*

Manager Williams briefly explained the Lateral Replacement Grant Program (LRGP) to the Committee. This information was covered at an earlier meeting of the Committee. Williams reviewed changes to the program for the upcoming fiscal year starting July 1, 2007. The main changes are lateral defect rating for grant eligibility and contractor qualifications. There were several suggestions from the Committee and the following are the recommendations to staff and Board to the proposed changes:

- Check contractors status with the Better Business Bureau
- Conduct contractor surveys of residents after contract has been completed--data to be available to the public.

- Inspector to complete contractor performance evaluation. Data will not be available to the public, but may be used to determine if a contractor is qualified to perform LRGP repairs.
- If a contractor is removed from the qualified list, they should remain removed from the list for a period of one (1) year.

6. *Goals Review.*

Manager Williams reviewed the Committee's goals for the remainder of the calendar year. There were no comments to the goals. Williams also discussed the potential to combine the Commercial Users Advisory Committee (CUAC) with the CAC. The purpose would be to review and give recommendations to the proposed change in commercial sanitary sewer rate methodology. The goal is to have a recommendation to the Board by March or April of 2008. The plan for the merger would include placing the one public member of the CUAC on the CAC. Members of the CAC are interested in addressing the matter as part of its goals, however; the Committee does not want the commercial users issue to take over the CAC meeting. Suggestions include limiting the time to discuss at each meeting and/or discuss every other month.

7. *Board Member Comments.*

No CVSD Board Members were in attendance.

8. *Miscellaneous Comments from Committee and Staff*

Chair Wolff stated he recently returned from a trip to Australia. He stated he was astonished to learn that if the Southeast Queensland does not take serious action, it will run out of water by 2009.

9. *Adjournment*

Seeing no further business before the Committee, the meeting was adjourned by Chair Wolff at 8:00 p.m. **The next meeting is scheduled for July 11, 2007.**