

**AGENDA FOR REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
CASTRO VALLEY SANITARY DISTRICT
TUESDAY, JUNE 4, 2019, 6:30 P.M.
Castro Valley Sanitary District Board Room
21040 Marshall Street, Castro Valley, California**

*The Board will accept comments from public in attendance on each item on this agenda as it is discussed. If the meeting is lengthy, a 5-minute break will be taken at 8:00 P.M. [No item will be heard after 10:00 P.M.]
If necessary, the meeting will be adjourned to another meeting date and time to be determined by the Board*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Board Clerk's office at 510-537-0757. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. Call to Order, Roll Call, and Pledge of Allegiance.
2. President's Comments.
3. Consent Calendar.
 - A. Minutes of the Regular Board meeting on May 07, 2019.
 - B. List of Disbursements for the Regular meeting of June 04, 2019.
 - C. Monthly Report on District Investments and Deposits for April 2019.
 - D. Monthly Statement of Revenue & Expenses for April 2019.
 - E. Monthly Statement of Net Position with Previous Month Changes for April 2019.
 - F. Monthly Statement of Cash Flows for April 2019.
 - G. Business Services Department Report for April 2019.
 - H. Wastewater Department Report April 2019.
 - I. Capital Improvements Projects Report for April 2019.
 - J. Zero Waste Department Report for April 2019.
 - K. Donation and Supply Request Report for April 2019.
 - L. Report of Personnel Committee Minutes for April 16, 2019;
 - M. Report of Finance Committee Minutes for April 18, 2019;
 - N. Report of Wastewater Committee Minutes for April 18, 2019;
 - O. Report of Communications Committee Minutes for April 30, 2019;
 - P. Report of East Bay Dischargers Authority (EBDA) Commission meeting on April 18, 2019.
 - Q. EBDA's Operating Report for April 2019;
 - R. OLSD's Operating Report for April 2019.

4. **Introduction of new Office Assistant, Mandi Thomas.**
- Presentation 5. **Presentation to Chelsea Chan and Alayna Chinn, 2018/19 winners of the CVSsan Environmental Leader in Waste Reduction Scholarship.**
- Presentation 6. **2018/19 Green Ribbon School Recipient Presentations. The following 16 schools will be recognized: Canyon Middle, Castro Valley Adult, Castro Valley Elementary, Castro Valley High, Chabot Elementary, Creekside Middle, Independent Elementary, Jensen Ranch Elementary, Marshall Elementary, Our Lady of Grace, Palomares Elementary, Proctor Elementary, Redwood Alternative High, Stanton Elementary, Sterling West Anchor Education and Vannoy Elementary.**
- Adopt 7. **GENERAL ORDER – FINDING AND DETERMINING THAT PUBLICATION AND POSTING OF NOTICE OF PUBLIC HEARING HAS BEEN PROPERLY MADE.** (The Board may adopt this General Order showing the publication and posting in three places of Ordinance No. 182)
- Hearing 8. **Open Public Hearing to hear Comments, Protests, or Objections to the proposed changes to the Castro Valley Sanitary District Code to Article II, Administration, Section 2106, proposing to increase Directors Fees from \$220 to \$230.**
- Motion 9. **Close Public Hearing.**
- Adopt 10. **Ordinance No. 182 – AMENDING ARTICLE II, ADMINISTRATION, SECTION 2106 OF THE CASTRO VALLEY SANITARY DISTRICT CODE.** (The Board may adopt Ordinance No. 182)
- Motion 11. **Draft Policy No. 4030 - Remuneration and Reimbursement** (The Board may approve Policy No. 4030 to increase Directors fees from \$220 to \$230, effective July 1, 20119)
- Comments 12. **Items from the Public.** (Public in attendance may speak on any matter within the jurisdiction of the District Board, limited to three minutes per speaker. Matters not appearing on this Agenda may not be acted upon.)
- Motion 13. **Regular Calendar.**
- A. **Board Event Attendance Approval.** (The Board will consider approving compensated attendance at the following events.)
1. **Processing Facilities Tour (Davis Street Transfer Station and Alameda County Industries Processing Facility), Thursday, July 18, 2019.**
 2. **School Custodian Recognition Lunch, Thursday, June 13, 2019.**
 3. **Alameda County Industries Vehicle Ride-Alongs for July/August.**

- Motion** **B. Board Expenditures Approval.** (The Board will review and may approve expenditures for the month of April.)
- Report** **C. Report of Community Advisory Committee (CAC) meeting on May 9, 2019.** (CAC Member Sandoval will present.)
- Report** **D. Third Quarter Fiscal Year (FY) 2018/19 District Performance Indicators (DPI) Report.** (The General Manager will present.)
- Presentation** **E. Presentation of Communications Assessment Draft and Wastewater Telephone Survey Report.** (Tara Bravo, of CV Strategies and Justin Wallin, of J. Wallin Opinion Research will present.)
- Presentation** **F. Nutrient Optimization Project Construction Update** (Oro Loma Sanitary District (OLSD) Technical Services Manager – Plant, Jimmy Dang, will present.)
- Adopt** **G. GENERAL ORDER – FINDING AND DETERMINING THAT POSTING OF DISTRICT ORDINANCE NO. 181 OF THE CASTRO VALLEY SANITARY DISTRICT CODE HAS BEEN PROPERLY MADE.** (The Board may adopt this General Order for Ordinance No. 181 regarding Sewer Service Charges.)
- Motion** **H. Wastewater Code Modifications Memo for Ordinance No. 183.**
1. **DRAFT ORDINANCE NO. 183 – Amending Article III, Sections 3205, 3206, 3207, 3210, 3211, 3212, 3312, 3402, 3408, 3410, 3509, 3511, 3512, 3701, 3702, 3805, 3807, 3810, 3903, 3904, Article IV, Sections 4109, 4113, 4115, 4503, 4506, Article VI, Sections 6421, 6422, 6423, 6425, 6426, AND 6427 of the Castro Valley Sanitary District Code.** (The Board may approve Draft Ordinance No. 183. Items include construction standards, clarifying details to governing code and a minor fee modification.)
2. **Draft Notice of Public Hearing.** (The Board may approve the Draft Notice of Public Hearing and set a Public Hearing for the July 2, 2019 Regular Board Meeting.)
- Motion** **I. Revisions to Standard Drawings No. 9 and No. 24** (The Board will approve minor updates to the standard drawings)
- Presentation** **J. Private Sewer Lateral Online Portal** (Associate Engineer, Landon Lochrie will present.)

14. Miscellaneous Comments from Board Members and staff.

- Motion** **15. Adjournment to Closed Session (two items).** (The Board may adjourn to Closed Session in accordance with Government Code Section 54956.9(b) to confer with, or receive advice from, legal counsel on the EBDA agreement under the thread of negotiations.) (The Board may adjourn to Closed session in accordance with Government Code Section 54957.6 for the purpose of

instructing its designated representatives, General Manager, Roland Williams and Business Services Supervisor, Zaneta Luna in preparation of upcoming labor negotiations.)

Motion A. Reconvene to open meeting and report on any action taken in Closed Session.

Motion 16. Adjournment of Meeting.