

**AGENDA FOR REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
CASTRO VALLEY SANITARY DISTRICT
TUESDAY, SEPTEMBER 3, 2019, 6:30 P.M.
Castro Valley Sanitary District Board Room
21040 Marshall Street, Castro Valley, California**

*The Board will accept comments from public in attendance on each item on this agenda as it is discussed. If the meeting is lengthy, a 5-minute break will be taken at 8:00 P.M. [No item will be heard after 10:00 P.M.]
If necessary, the meeting will be adjourned to another meeting date and time to be determined by the Board*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Board Clerk's office at 510-537-0757. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. Call to Order, Roll Call, and Pledge of Allegiance.
2. President's Comments.
 - A. CVSan's 80th Anniversary Proclamation from California Sanitation Risk Management Authority.
- Presentation 3. Presentation to Jenny Lin Foundation as one of the charity recipients from donations made at CVSan's Earth Day Clean-Up event on April 13, 2019.
- Introduction 4. Introduction of new Alameda County Industries (ACI) Sustainability Specialist, Lillian Carrell.
- Hearing 5. Open Public Hearing to hear comments, protests, or objections to the proposed changes to the Castro Valley Sanitary District Code to amend Article III, Sections 3205, 3206, 3207, 3211, 3312, 3402, 3408, 3410, 3509, 3512, 3701, 3702, 3805, 3807, 3810, 3903, 3904; Article IV, Sections 4109, 4113, 4115, 4503, 4506; and Article VI, Sections 6421, 6422, 6423, 6425, 6426, and 6427; and adding Article III, Sections 3212 and 3511 to amend the cost for a lateral repair permit from \$160 to \$175 and for details of requirements for lateral repair and replacement to be added to the CVSan Code.
- Motion 6. Close Public Hearing.

- Adopt 7. **GENERAL ORDER** – Finding and determining that publication and posting of Notice of Public Hearing has been properly made. (The Board may adopt this General Order.)
- Adopt 8. **Ordinance No. 183** – Amending Article III, Sections 3205, 3206, 3207, 3211, 3312, 3402, 3408, 3410, 3509, 3512, 3701, 3702, 3805, 3807, 3810, 3903, 3904; Article IV, Sections 4109, 4113, 4115, 4503, 4506; and Article VI, Sections 6421, 6422, 6423, 6425, 6426, and 6427; and Adding Article III, Sections 3212 and 3511 to amend the cost for a lateral repair permit from \$160 to \$175 and for details of requirements for lateral repair and replacement to be added to the CVSan Code. (The Board may adopt Ordinance No. 183.)
- Motion 9. **Consent Calendar.**
- A. Minutes of the Special Board meeting on August 06, 2019.
 - B. Minutes of the Regular Board meeting on August 06, 2019.
 - C. List of Disbursements for the Regular meeting of September 03, 2019.
 - D. Monthly Report on District Investments and Deposits for July 2019.
 - E. Monthly Statement of Revenue & Expenses for July 2019.
 - F. Monthly Statement of Net Position with Previous Month Changes for July 2019.
 - G. Monthly Statement of Cash Flows for July 2019.
 - H. Business Services Department Report for July 2019.
 - I. Wastewater Department Report July 2019.
 - J. Capital Improvements Projects Report for July 2019.
 - K. Zero Waste Department Report for July 2019.
 - L. Donation and Supply Request Report for July 2019.
 - M. Report of Zero Waste Committee Minutes for July 10, 2019.
 - N. Report of Communications Committee Minutes for August 01, 2019.
 - O. Report of Finance Committee Minutes for August 12, 2019.
 - P. Report of Oro Loma Sanitary District (OLSD) Construction Committee meeting on August 14, 2019.
 - Q. OLSD’s Operating Report for July 2019.
 - R. East Bay Dischargers Authority’s (EBDA’s) Operating Report for July 2019.
 - S. EBDA’s Regulatory Affairs Report for July 2019.
- Comments 10. **Items from the Public.** (Public in attendance may speak on any matter within the jurisdiction of the District Board, limited to three minutes per speaker. Matters not appearing on this Agenda may not be acted upon.)
- Motion 11. **Regular Calendar.**
- A. **Board Event Attendance Approval.** (The Board will consider approving compensated attendance at the following events.)
 - 1. **Castro Valley Unified School District (CVUSD) Board meeting on Thursday, October 24, 2019.** CVSan will present schools programs to the CVUSD Board.
 - 2. **4R Star Employee Recognition Brunch on Friday, October 25, 2019.**

- Motion** **B. Board Expenditures Approval.** (The Board will review and may approve expenditures for the month of August.)
- Report** **C. Report of Community Advisory Committee (CAC) meeting on July 11, 2019.** (A Member of the CAC will present.)
- Motion** **D. Draft Revised CVSan Policy No. 3042 – Employment of Outside Contractors and Consultants.** (The Board may approve the proposed updates to CVSan’s Policy and Procedures Manual.)
- Motion** **E. Draft Revised CVSan Policy No. 3045 – Uniform Public Construction Cost Accounting Procedures.** (The Board may approve the proposed updates to CVSan’s Policy and Procedures Manual.)
- Motion** **F. Draft Revised CVSan Policy No. 3080 – Purchasing.** (The Board may approve the proposed updates to CVSan’s Policy and Procedures Manual.)
- Motion** **G. Draft Revised CVSan Policy No. 3081 – Check Requisition Policy.** (The Board may approve the proposed updates to CVSan’s Policy and Procedures Manual.)
- Adopt** **H. Resolution No. 3455 – Approving Surplus Equipment List.** (The Board may adopt Resolution No. 3455.)
- Adopt** **I. Resolution No. 3456 – Accepting Mainline Sanitary Sewer Facilities in Parcel Map 10193 (4597 Edwards Lane).** (The Board may adopt Resolution No. 3456.)
- Report** **J. James Avenue incident report.** (GM Williams to present.)
- Motion** **K. Strategic Plan for 2019 – 2024.** (The Board may approve the Final Strategic Plan for 2019 – 2024.)

12. Miscellaneous Comments from Board Members and staff.

- Motion** **13. Adjournment to Closed Session (two items).** (The Board may adjourn to Closed Session in accordance with Government Code Section 54956.9(b) to confer with, or receive advice from, legal counsel on the EBDA agreement under the thread of negotiations.) (The Board may adjourn to Closed session in accordance with Government Code Section 54957.6 for the purpose of instructing its designated representatives, General Manager, Roland Williams, Business Services Supervisor, Zaneta Luna, and Labor Negotiator, Patrick Clark, in preparation of upcoming labor negotiations.)

- Motion** **A. Reconvene to open meeting and report on any action taken in Closed Session.**

- Motion** **14. Adjournment of Meeting.**