



# Time-Extension Request Form

## Requesting 180 Days Extension For Obtaining a Compliance Certificate

**Property Address:** \_\_\_\_\_

**Accessor's Parcel Number:** \_\_\_\_\_

**PLEASE READ:**

This Time-Extension Request form must be filled out completely and a \$4,500 check must be made payable to the Castro Valley Sanitary District (CVSan) prior to the issuance of the Time-Extension permit. If the \$4,500 deposit is not submitted with the Time-Extension Request form, a Time-Extension permit will not be issued, and the property will be out of compliance. The property owner will then be subject to enforcement actions.

CVSan will refund the \$4,500 deposit to the refund recipient once the Compliance Certificate has been issued to the property. Please allow two-weeks for when the Compliance Certificate has been obtained for the deposit to be refunded to the refund recipient.

**If you are completing this Time-Extension Request form online, please print and bring the completed form along with the \$4,500 check to CVSan's Main Office located at 21040 Marshall Street, Castro Valley, CA 94546. CVSan staff will issue the Time-Extension permit once all required documentation has been verified.**

**PLEASE FILL OUT COMPLETELY:**

**Sewer Lateral Address Information**

**Property Owner's Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone Number:** (      ) \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Refund Recipient Information**

**Refund Recipient Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone Number:** (      ) \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

I understand that I remain obligated to obtain a Compliance Certificate prior to the end of the 180-day extension period as indicated on the Time-Extension permit, and that if I fail to obtain a Compliance Certificate prior to the end of the 180-day extension period, CVSan may bring enforcement action against the property, and exercise any other remedy provided in the District Code.

X \_\_\_\_\_  
**Signature (Required)** **Date**