CASTRO VALLEY SANITARY DISTRICT
MANDATORY COMMERCIAL RECYCLING EXEMPTION FORM

Applicant’s Name__________________________________       Date___________________
Business Name__________________________________       Phone _________________
Property Address __________________________________
Business Type _____________________       Number of Employees________________

If you wish to be considered for an exemption from Castro Valley Sanitary District’s (CVSan) mandatory recycling service (Waste Management of Alameda County is the hauler), you must complete this form and return it to:

Castro Valley Sanitary District
Attention: Solid Waste Department
21040 Marshall Street
Castro Valley, CA 94546

In accordance with Castro Valley Sanitary District Code Chapter 1, Section 5402 effective July 1, 2012, it is mandatory for all multi-family dwellings (5+ units) and all commercial units that subscribe to an amount of weekly garbage collection service equal to or greater than four (4) cubic yards to subscribe to weekly recycling collection service from Waste Management of Alameda County, Inc. greater than or equal to thirty-two (32) gallons.

Exemptions may be granted to businesses or multi-family dwellings who meet one or more of the following criteria. This form must be completed in its entirety, and include all written descriptions, and enclosing all receipts and letters as requested. Exemptions are granted for a one-year period. You must re-apply for an exemption annually.

This form and supporting documentation must be received no later than __________________________

☐ I am applying for an exemption because no recyclables are generated on the premises.
   [Please provide a detailed, written description of the reasons no recyclables are generated on the premises.]
I am applying for an exemption because I deliver my recyclables, or arrange for the delivery of my recyclables by a person or vendor that does not charge for service, to an authorized recycling facility (ex. Davis Street Transfer Station).

[Please submit at least four receipts, or a monthly bill that prove your recyclables are being discarded, at least weekly, in a safe and legal manner. In addition, describe how your recyclables are handled until taken to be recycled.]

I am applying for an exemption because I share my recycling service with another owner/occupant within CVSan.

[Please provide the name, address and telephone number of the person or business with whom your business shares service; a brief description of your agreement, a letter from the person or business stating they share service with you, and a copy of the person's last refuse bill from Waste Management of Alameda County, Inc.]

In order to grant an exemption, a physical inspection of the exterior and interior may be required. The premises must be made available between 8:00 a.m. and 5:00 p.m., Monday through Friday, for inspection. Failure to permit a random inspection may result in denial of an exemption request. Mandatory Recycling Exemption is granted for one year.

By signing this form and requesting an exemption from regular weekly recycling collection, the undersigned, __________________________, hereby authorizes a Waste Management of Alameda County, and/or a Castro Valley Sanitary District staff person(s) to perform an inspection of my business and/or property located at: ______________________________________, in Castro Valley, California.

________________________________________
Applicant’s Signature

If you have any questions about how to complete this form, please call Castro Valley Sanitary District at (510) 537-0757.

SPECIAL NOTE: You will be notified of your exemption status (granted or denied) within ten (10) business days of the receipt of your application.