CASTRO VALLEY SANITARY DISTRICT
MANDATORY COMMERCIAL RECYCLING EXEMPTION FORM

Applicant’s Name__________________________________ Date___________________

Business Name__________________________________ Phone _________________

Property Address ________________________________

Business Type _____________________ Number of Employees__________________

If you wish to be considered for an exemption from Castro Valley Sanitary District's (CVSan) mandatory recycling service, you must complete this form and return it to:

Waste Management of Alameda County, Attn: Natasha Neves
Castro Valley Sanitary District Mandatory Commercial Recycling -- Exemption Request
172 - 98th Avenue
Oakland, CA  94603-1004

In accordance with Castro Valley Sanitary District Code Chapter 4, Section 5402 effective July 1, 2012, it is mandatory for all multi-family dwellings (5+ units) and all commercial units to subscribe to weekly recycling collection service from Waste Management of Alameda County, Inc. greater than or equal to thirty-two (32) gallons.

Exemptions may be granted to businesses or multi-family dwellings who meet one or more of the following criteria. This form must be completed in its entirety, and include all written descriptions, and enclosing all receipts and letters as requested. Exemptions are granted for a one-year period. You must re-apply for an exemption annually.

☐ I am applying for an exemption because no recyclables are generated on the premises.
[Please provide a detailed, written description of the reasons no recyclables are generated on the premises.]


☐ I am applying for an exemption because I deliver my recyclables, or arrange for the delivery of my recyclables by a person or vendor that does not charge for service, to an authorized recycling facility (ex. Davis Street Transfer Station).
[Please submit documentation that proves your recyclables are being discarded, at least weekly, in a safe and legal manner. In addition, describe how your recyclables are handled until taken to be recycled.]
I am applying for an exemption because I share my recycling service with another owner/occupant within CVSan.

[Please provide the name, address and telephone number of the person or business with whom your business shares service; a brief description of your agreement, a letter from the person or business stating they share service with you, and a copy of the person's last refuse bill from Waste Management of Alameda County, Inc.]

In order to grant an exemption, a brief physical inspection of the exterior shall be conducted. An interior may be required if the exterior inspection is insufficient. The exterior must be made available between 8:00 a.m. and 5:00 p.m., Monday through Friday, for inspection. An interior inspection (if needed) shall be arranged with the property owner. Failure to permit a random exterior inspection may result in denial of an exemption request. Mandatory Commercial Recycling Exemption is granted for one year for the current owner/occupant of the property.

By signing this form and requesting an exemption from regular weekly recycling collection, the undersigned, __________________________, hereby authorizes a Waste Management of Alameda County, and/or a Castro Valley Sanitary District staff person(s) to perform an inspection of my business and/or property located at:

_____________________________________, in Castro Valley, California.

_____________________________________
(Please print name here)

______________________________________
(Please print address here)

Applicant’s Signature

If you have any questions about how to complete this form, please call Waste Management of Alameda County, Customer Service Center at (510) 613-8751.

NOTE: You will be notified of your exemption status (granted or denied) within twenty (20) business days of the receipt of your application.